

## WSFCS Volunteer Instructions

**Purpose:** All Wake Forest students in the Department of Education who volunteer, observe, or complete clinical fieldwork within Winston-Salem/Forsyth County Schools must be registered as a volunteer. Below are instructions for how to complete the online form.

*Students in any school-based internship who **have not** previously registered as a volunteer should follow these instructions:*

- Go to <https://www.wsfcsvolunteers.com/>
- Click on “New Volunteer? Click here to Register.”
- Fill out the requested information (boxes with red asterisks are required).
- At the bottom, you will be asked to click on what services you will be providing. Most of you will click on “Student Teacher/Intern.” Please read through other options if this description does not apply to you.
- Be sure to add the school(s) where you will be volunteering, observing, or interning.
- Click Submit.

*Students in any school-based internship who **have** previously registered as a volunteer should follow these instructions:*

- Go to <https://www.wsfcsvolunteers.com/>
- Fill in your Username and Password.
- Update any personal information that may have changed.
- Be sure to update the school(s) where you will be volunteering, observing, or interning.
- Click Submit.

*Department of Education courses that may involve extended observations and internships in Winston-Salem/Forsyth County Schools include:*

- EDU 203L
- EDU 309L
- EDU 354L/654L
- EDU 250/364L/664L (Student Teaching)
- EDU 368 (as applicable)
- Any other course that involves Wake Forest students visiting K-12 schools